



CEE Itinerary

Getting Started Guide

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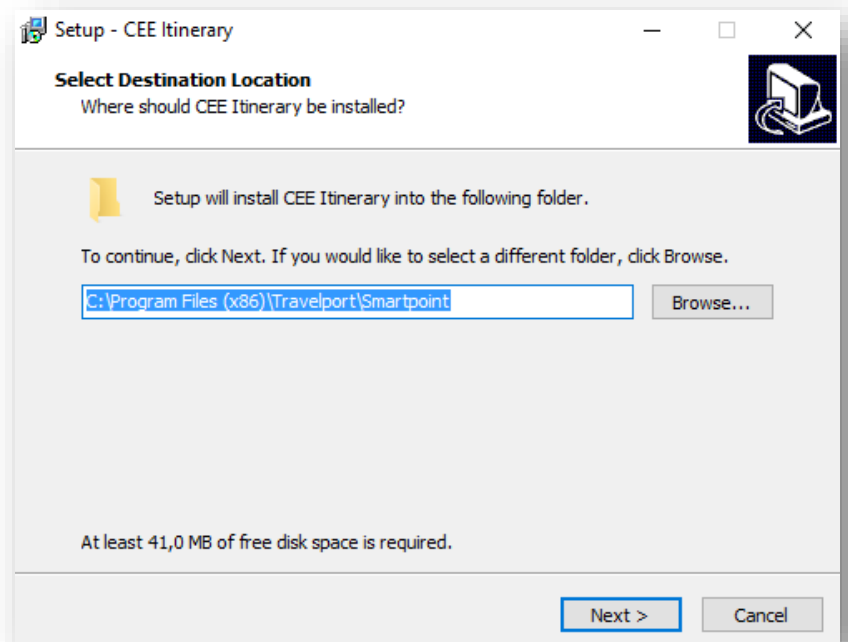
Installation guide

STEP 1

Download CEE Itinerary [here](#).

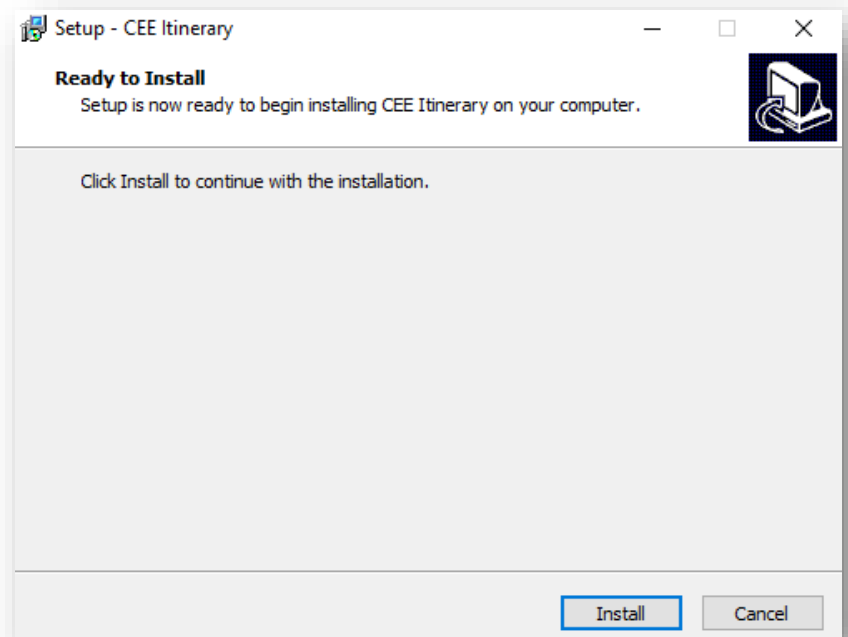
STEP 2

Follow the instructions and click Next.



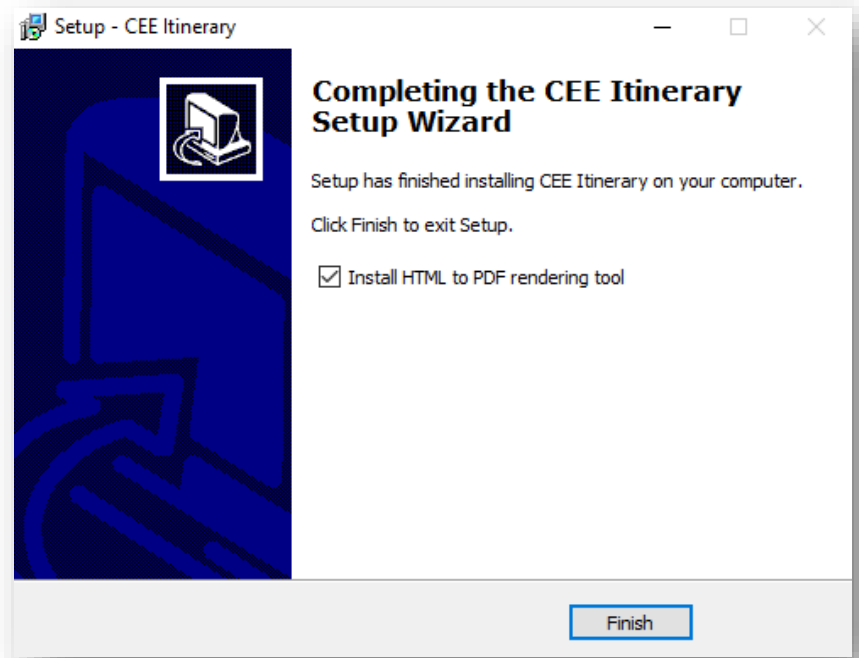
STEP 3

Follow the instructions and click Install.



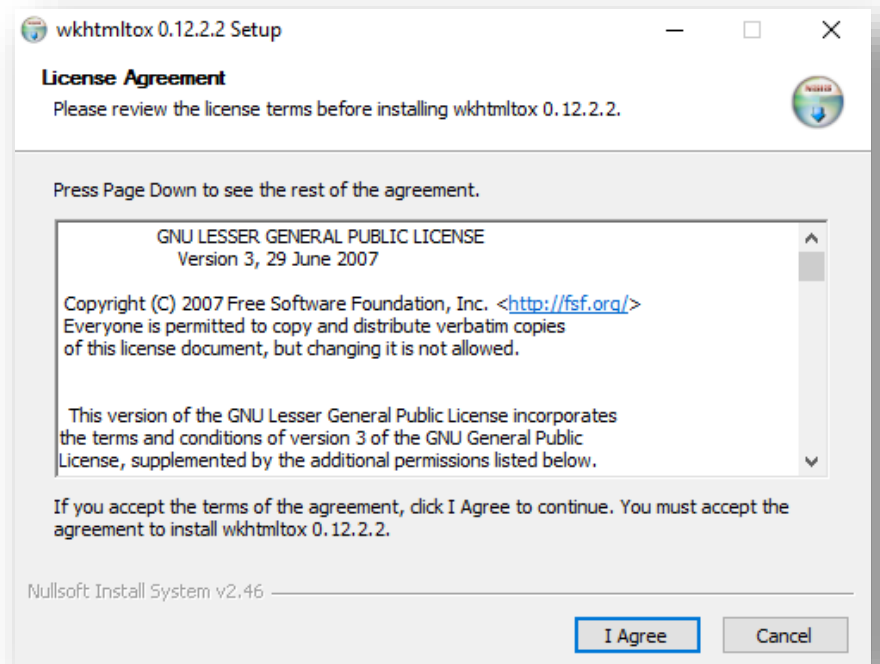
STEP 4

Click Finish. Leave the checkbox “Install HTML to PDF rendering tool” ticked.



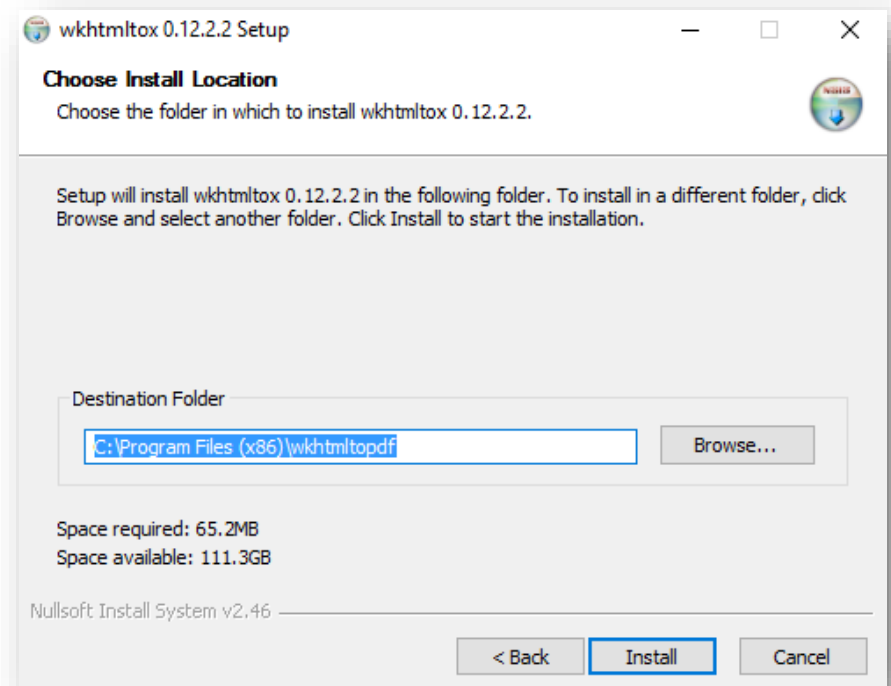
STEP 5

Click I Agree.



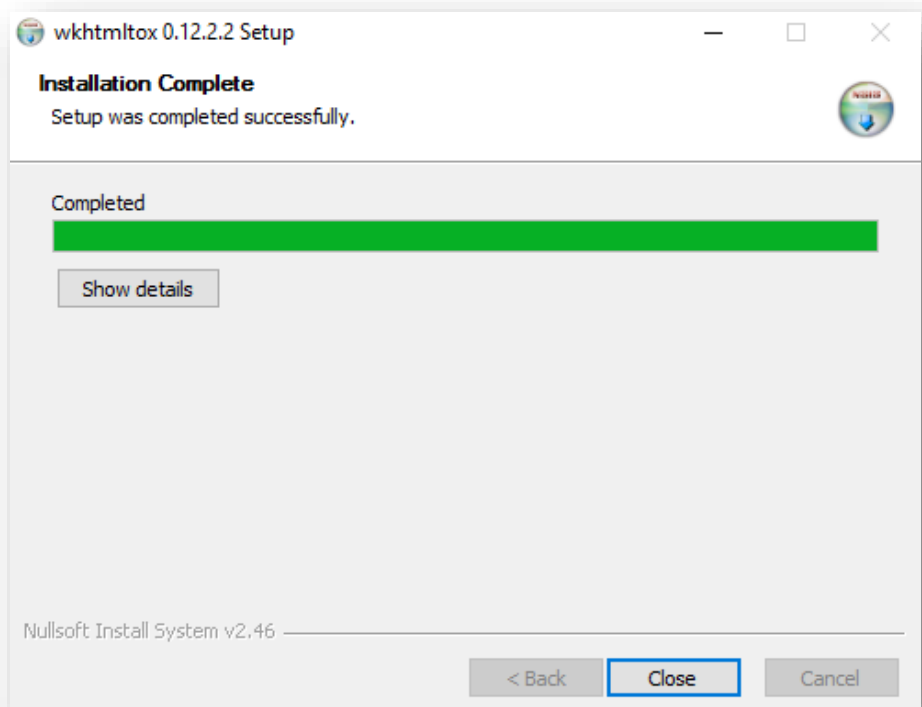
STEP 6

Click Install.



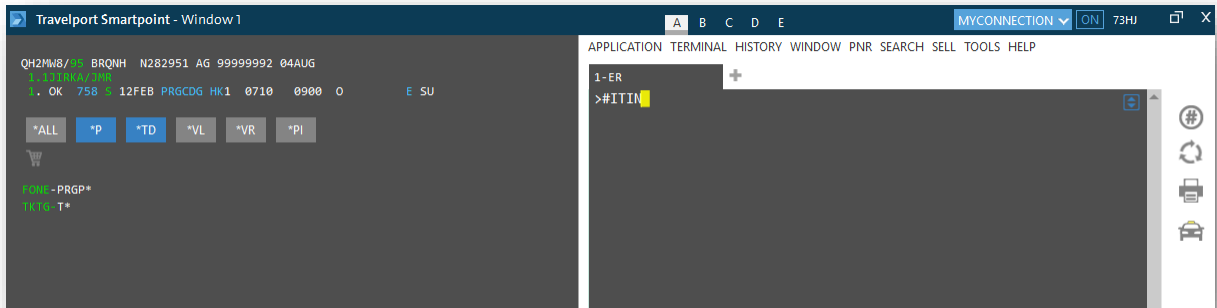
STEP 7

Click Close.
Installation is now completed.

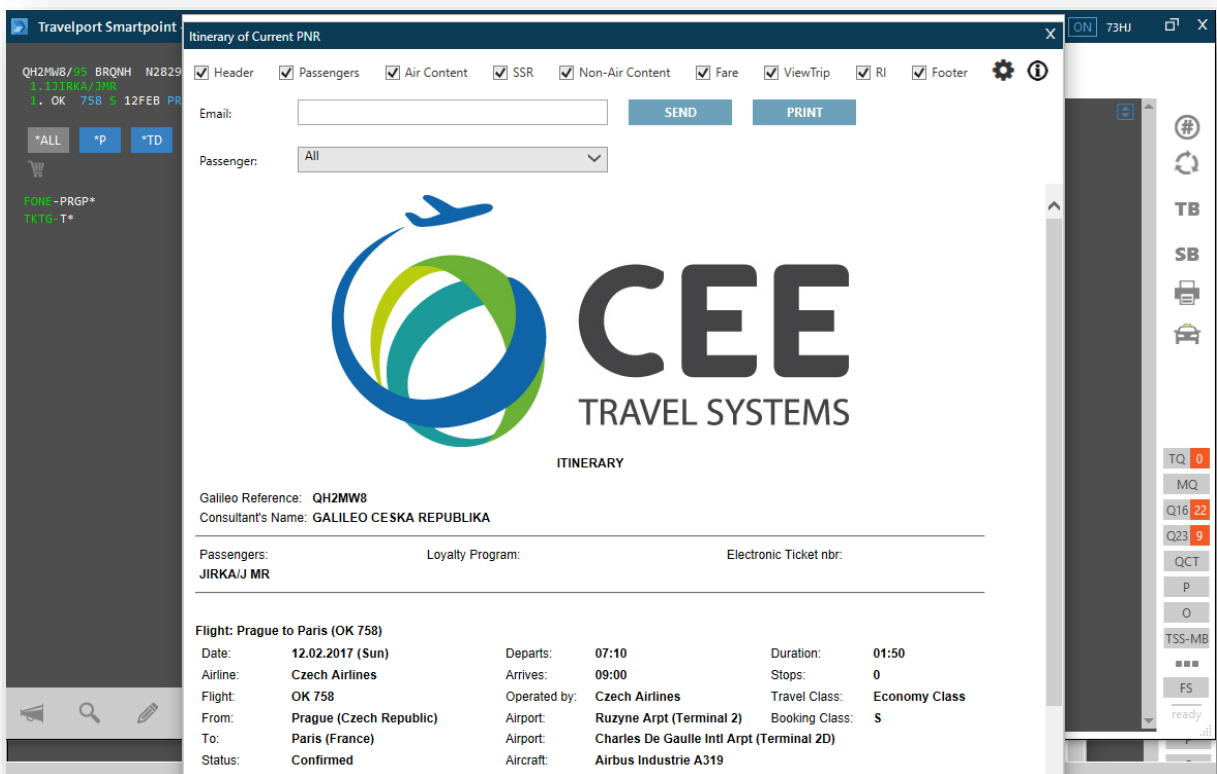


Starting CEE Itinerary from Smartpoint

To start CEE Itinerary, type the command **#ITIN** in your Smartpoint Window. An Active Booking File needs to be open.



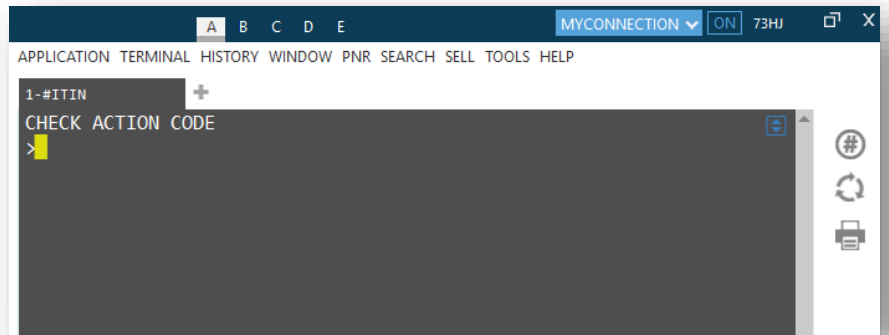
CEE Itinerary will open in an external Smartpoint window.



If you experience a problem when starting Itinerary and you get the response *CHECK ACTION CODE* after the command **#ITIN**, please do the following:

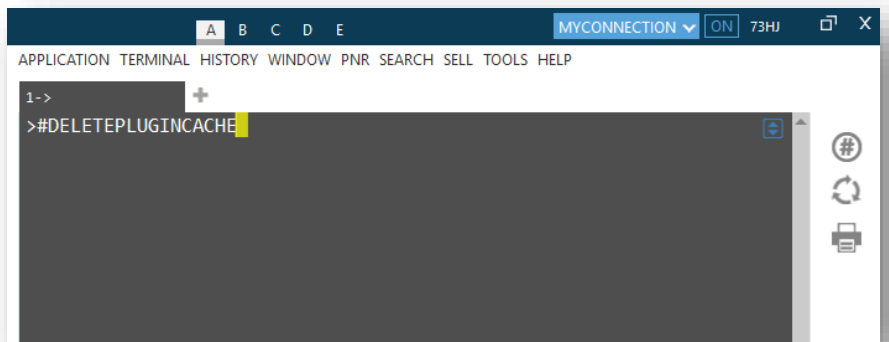
STEP 1

Error CHECK ACTION CODE is received after **#ITIN**.



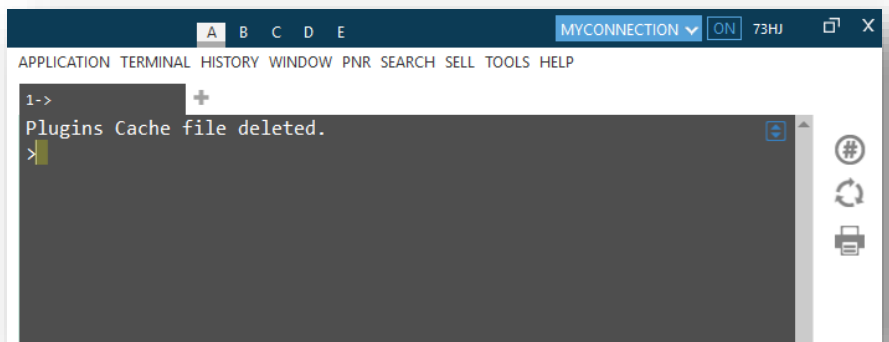
STEP 2

Type and send the command **#DELETEPLUGINCACHE**.



STEP 3

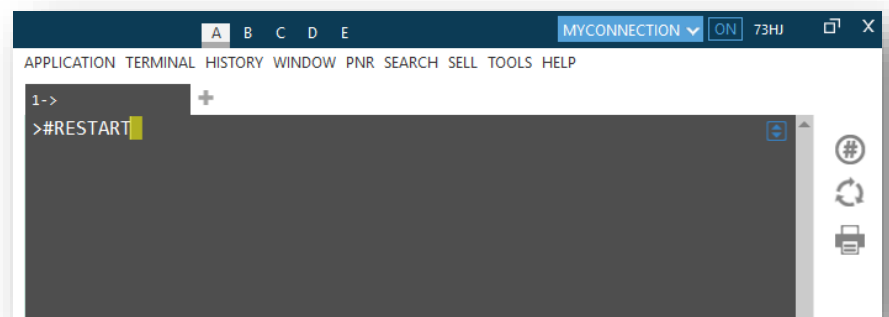
You will get the response *Plugins Cache file deleted.*



STEP 4

Type and send the command **#RESTART** which will close and open the Smartpoint window.

Then type and send the command **#ITIN** again.

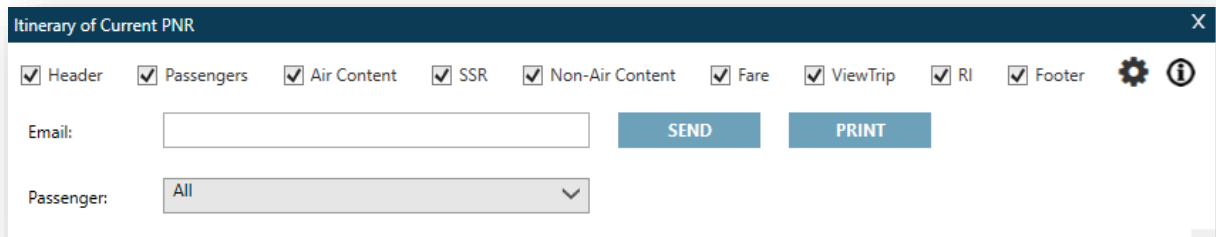


Email settings

CEE Itinerary can send an email on your behalf. The email configuration needs to be set up on each computer.

STEP 1

Click on the  icon in Itinerary.



STEP 2

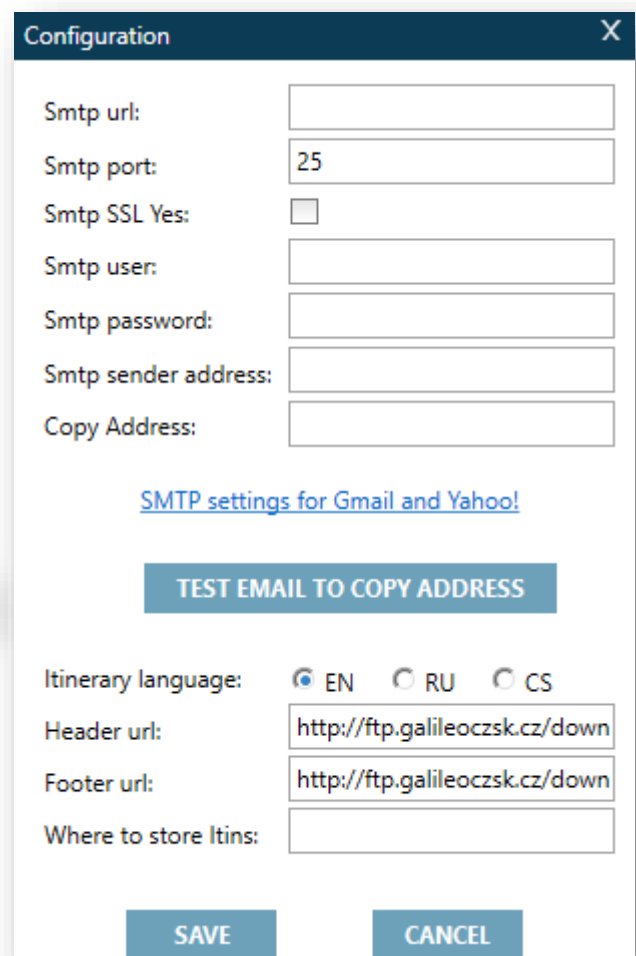
Fill in all the fields in the email settings section of Configuration.
If you don't know all the details, please contact your email Administrator.

The SMTP settings guide for the most frequent free email providers Gmail and Yahoo are listed under the SMTP fields.

A copy of each itinerary will be sent also to you. You can also set a folder on your PC where every Itinerary will be stored in the PDF format. Set the destination in

Where to store Itins:

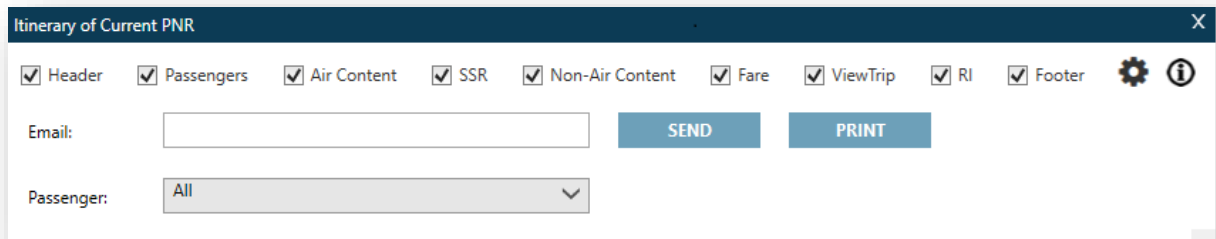
Click SAVE after setting all fields.




Itinerary customization

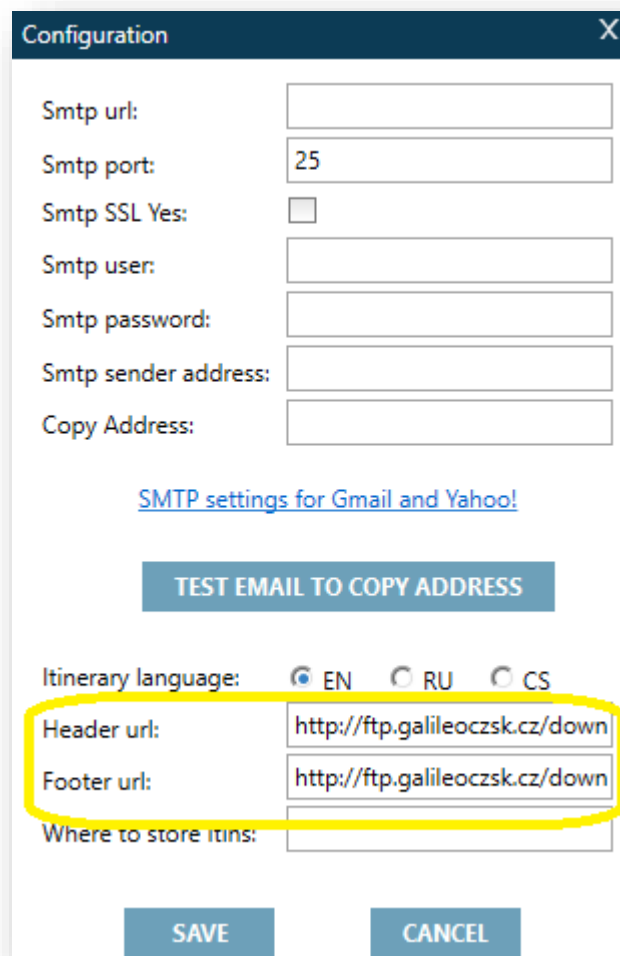
CEE Itinerary gives you an opportunity to add your company logo, display customized content to your client and select the language.

All customization and settings can be done in the upper panel by ticking or unticking the relevant check boxes.



Company logos (Header) and (Footer) can be set up as a URL in Configuration 

Once you copy a URL in the boxes, click SAVE.



Contact

For any support queries, please contact us at itinerary@cee-systems.com.